

VENANGO COUNTY BOARD OF INSPECTORS MEETING

TUESDAY July 01, 2025

The monthly meeting of the Venango County Board of Inspectors met in room 100 at the Annex. Eric Foy, Sherriff, called the meeting to order at 12:01 Pm. The following were present for the meeting.

BOARD MEMBERS PRESENT:

Albert Abramovic, Commissioner
Eric Foy, Sheriff
Jeannie Ritchey, Treasurer
Ken Bryan, Commissioner
Sam Breene, Commissioner
Shawn White, District Attorney
President Judge Matt Kirkland

OTHERS ATTENDING:

Adam Craig, Warden
Amanda Carbaugh, Assistant Director of Human Resources/ Human Service Liaison
Anthony Faraone, Deputy Warden
Diona Brick, Director of Finance and Administration
Dorothy "Dottie" Tawney, Chief Clerk
Issac Hastings, Director of Court Supervision
Judge Justin Fleeger
Justin Wolfe, Director of Human Resources
Natalie Desko, Administrative Assistant
Tristin Siegel, Chief Deputy Warden

APPROVAL OF MINUTES:

Jeannie Ritchey, Treasurer made the motion to approve the minutes from June, 2025 meeting, Seconded by Sam Breene, Commissioner. Ayes all.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

In person visits will start up again on July 7, 2025
Career Link will be starting to work with inmates on getting work before they are released which will include job fairs here in the facility, helping inmates if they need boots or such stuff as that to start work.
Ignite program is in the talking stages right now more to come on that subject soon.

MONTHLY REPORTS:

Personnel Agenda

The Personnel Agenda was presented by Justin Wolfe, Director of Human Resources which was routine in nature. There are four positions to fill after the two new hires are cleared to

start. Ken Bryan, Commissioner made the motion to approve the report as given, Shawn White, District Attorney seconded the motion. Ayes all.

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WARDEN'S REPORT:

Warden Craig presented the Warden's Report. Today's count is 97, 70 males and 27 females. Average in house for the month of July is 101. Warden Craig reported at this time everything is looking pretty positive for the State Inspection coming at the end of the month. Jeannie Ritchey, Treasurer made the motion to approve the report, seconded by Shawn White, District Attorney. Ayes all.

OTHER BUSINESS:

There was no other business to bring forward for the month of June.

Adjourn:

Ken Bryan, Commissioner made a motion to adjourn the meeting at 12:15 pm seconded by Sam Breene, Commissioner Ayes all.

Respectfully Submitted,
Natalie Desko
Administrative Assistant
Recording Secretary

Reviewed by: President, Eric K Foy, Sheriff _____
Vice President, Albert Abramovic, Commissioner _____
Secretary, Jeannie Ritchey, Treasurer _____
Assistant Secretary, _____